

# Metropolitan Access Scholarship

## APPLICATION GUIDELINES

### ABOUT THE SCHOLARSHIP

The Metropolitan Access Scholarship (MAS) aims to support rural trainees to obtain a diverse training experience by ensuring trainees gain access to specialist terms not offered in rural or regional centres while expanding their professional network.

The Metropolitan Access Scholarships are available to eligible NSW rural vocational, non-specialist doctors (SRMOs or trainees working in unaccredited training positions), Rural Generalist doctors and Rural Preferential Recruitment Program PGY1/2 trainees who are relocating to undertake metropolitan training.

Applications intake for the Metropolitan Access Scholarship will cover rotations for the 2023 clinical year and will be open from Thursday 16 November 2023 to Thursday 7 December 2023. Late applications will not be accepted.

### ELIGIBILITY CRITERIA

To qualify for the Metropolitan Access Scholarship, applicants must be:

- Relocating from your primary rural location to undertake metropolitan training terms during the 2023 clinical year
- College-enrolled vocational trainee
- or
- Rural Preferential Recruitment Program PGY1/2 trainee
- or
- Non-specialist doctor (SRMO or Trainee working in an Unaccredited Training position)
- or
- Rural Generalist doctor

### APPLICATION REQUIREMENTS

All scholarship applications must be submitted via MyHETIConnect ([connect.heti.edu.au](https://connect.heti.edu.au)) and include the following supporting attachments:

- Support for and evidence of metropolitan training (e.g. letter from Director of Prevocational Training & Education, Director of Training / Clinical Service, or letter from metropolitan LHD). Example template attached at Appendix 1.
- Proof of College membership/registration (if applicable).
- Accommodation template completed by metropolitan training facility advising accommodation arrangements (if any) provided to me as part of rotation (Appendix 2).
- Cover letter outlining my commitment to future rural practice in NSW and how this scholarship will assist/support my metropolitan training.

## ASSESSMENT OF APPLICATION PRIORITY

**Priority 1:** College-enrolled vocational trainee and Rural Generalist doctor

**Priority 2:** Rural Preferential Recruitment Program PGY1/2 trainee

**Priority 3:** Non-specialist doctor (SRMO or Trainee working in an Unaccredited Training position)

Criterion	Score
<b>1. Rural training to date (possible maximum score 15)</b>	<b>15</b>
• More than 50% of training has been in a rural location	10
• Less than 50% of training has been in a rural location	5
• No rural training	0
<b>2. Costs of relocation to a metropolitan site (possible maximum score 15)</b>	
• Accommodation required (private rental/provided by hospital at a charge)	10
• Maintaining a rural property	5
<b>3. Commitment to rural practice in NSW (possible maximum score of 10)</b>	
• Strength of commitment	10
<b>All eligible applicants will be awarded MAS. The assessment criteria will only be applied if the number of MAS applications received exceed available funding.</b>	

All applicants who identify as Aboriginal or Torres Strait Islander will be prioritised for scholarship.

## OTHER GENERAL CONDITIONS AND GUIDELINES

- Total scholarship funds are capped at \$12,000 over 12 months provided pro rata based on the number of weeks of the metropolitan placement.
- Applicants must be working in rural or remote hospitals with classifications between MMM3 and MMM7 inclusive, as classified by the Modified Monash Model.  
[https://www1.health.nsw.gov.au/pds/ActivePDSDocuments/PD2022\\_025.pdf](https://www1.health.nsw.gov.au/pds/ActivePDSDocuments/PD2022_025.pdf)
- Nominated metropolitan rotation must take place in the 2023 clinical year. You can only apply once during the duration of your training.
- Only complete applications with all supporting documentation will be reviewed. Requests to follow-up incomplete applications will be made via email. Applicants will be provided with 4 days to submit missing information or documentation. Failure to return requested information within 4 days will automatically annul the application.
- Scholarship funding is not guaranteed. All applications are required to undergo an applications screening and assessment process to determine eligibility and priority for funding.
- Final scholarship funding amounts are determined on an application-by-application basis according to the application criteria and total funding available.
- HETI will email applicants to confirm receipt of their application. Applicants will be notified of their application outcome via email within 28 days of application closing date. Due to the high volume of applications received, applicants should follow-up if they not received correspondence from HETI within 28 days of submitting their application.
- Applicants must notify HETI of any changes to information provided in their application. HETI reserves the right to rescind a scholarship offer if a disclosed change of circumstances affects eligibility for a scholarship under the Metropolitan Access Scholarship eligibility criteria.
- HETI may request evidence that the rotation has been undertaken and reserves the right to rescind a scholarship offer if the rotation does not occur.
- Funds granted to eligible trainees under this scheme does not negate any of the Trainees' State Award employment conditions.
- Trainees are advised that the ATO may consider support received under the scheme to be an assessable allowance which may attract income tax obligations. Trainees are advised to seek independent taxation advice where required.
- All applicants are bound by the NSW Health Code of Conduct (PD2015\_049). Information supplied by the applicant will be taken in good faith to be true and accurate. If an applicant is found to have supplied misleading or false information, this may result in a scholarship offer being rescinded, or a return of any scholarship funds awarded.

## APPENDIX 1: Example Letter of Support

<Agency/institution letterhead>

<Date>

Dear HETI Metropolitan Access Scholarship Review Panel

**Re: Letter of Support for Dr <Applicant Name> to receive HETI Metropolitan Access Scholarship 2023.**

I am writing to provide my support for Dr <Applicant Name>'s application for the Metropolitan Access Scholarship 2023.

Dr <Applicant Name> is currently employed at <Site> as a <Applicant Position (PGYx)> on a temporary contract commencing on the <Contract Commencement Date> and concluding on the <Contract Conclusion Date>.

I am aware that Dr <Applicant Name> has applied to receive a scholarship to complete a rotation to <Metro Rotation Location> to for a duration of <Rotation Length> commencing on the <Rotation Commencement Date>.

<Enter any further information or character reference>

I fully support Dr <Applicant's Name> for a Metropolitan Access Scholarship. Please do not hesitate to contact me should you need any further information.

Kind regards,

<Network Director of Training/Line Manager Signature>

<Network Director of Training/Line Manager Name>

<Position>

<Contact Email>

<Contact Phone>

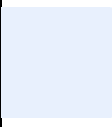
## APPENDIX 2: Accommodation template

<Date>

<Agency/institution letterhead>

*To be completed and signed by Metropolitan Hospital/Facility.*

Trainee Name:	Click here to enter text.
Metropolitan Training Hospital/Facility	Click here to enter text.
Accommodation Arrangements <b>(please tick only one)</b>	<input type="checkbox"/> Provided by the hospital at no charge to trainee <input type="checkbox"/> Provided by the hospital at a charge to the trainee <input type="checkbox"/> No accommodation provided by the hospital

Name:	Click here to enter text.		
Position:	Click here to enter text.		
(Director of Prevocational Training & Education, Director of Training, JMO Manager or equivalent from metropolitan hospital/facility)			
Signature:		Date:	Click here to enter text.