

Student Privacy and ClinConnect

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What is ClinConnect?

ClinConnect is a secure web-based application that is used to manage all student placements in NSW Health facilities. ClinConnect is used to not only book and manage your placement in NSW Health but also to keep a record your compliance with NSW Health policies. These include your police check, agreeing to abide by the NSW Health code of conduct and your Health Protection status (immunisations).

ClinConnect is the starting point to also give you access to other NSW Health systems such as the *NSW Health Learning Management System (My Health Learning)* and the *electronic Medical Records system (eMR)* that you might use while you are on your placement.

What student information is stored in ClinConnect?

Your information is entered into ClinConnect by your Education Provider (University, TAFE, Training Organisation). Your Education Provider needs to obtain consent from you to enter your information into the ClinConnect system.

Your Education Provider will enter the following information for you into ClinConnect:

Personal information:

- first name*
- last name*
- gender*
- date of birth*

- email address*
- middle name
- preferred name
- indigenous status
- whether you are required to present an overseas police check as part of the compliance process

Information about the course/s you are studying:

- Education Provider*
- student ID*
- discipline/s*
- pathway of study (Undergraduate, Postgraduate or Vocational Education and Training) *
- the campus that you are studying at
- the clinical school that you are studying at (for medicine students only)
- course funding source
- Australian Health Practitioner Regulation Association's Student Registration Number

**denotes mandatory information*

NSW Health will enter the following information into ClinConnect following your compliance assessments:

- Your Australian police check compliance
- Your international police check compliance if required
- Whether you've agreed to abide by the NSW Health Code of Conduct
- Your Health Protection (Immunisation) compliance status for these diseases:
 - Diphtheria, Tetanus and Pertussis
 - Hepatitis B
 - Measles, Mumps and Rubella
 - Varicella
 - Tuberculosis
 - Influenza

Your compliance documentation is not uploaded into ClinConnect. This is stored separately by the Health Service who undertook the verification assessment.

If you have undergone a risk assessment because of a charge or conviction listed on your police check, then you would have been given either a Clinical Placement Authority Card or a Conditional Letter. If you were given a Clinical Placement Authority Card, your profile in ClinConnect will not look any different to another student who had a police check with no charges or convictions. The Conditional Letter is entered into ClinConnect differently to a police check with no charges or convictions. This is required so that your education provider and the health service likely hosting

your placement don't organise a placement for you in a location that does not meet the conditions outlined in the letter. The letter itself or the conditions listed on the letter are not uploaded or entered into ClinConnect.

What is the information in ClinConnect used for?

Your personal and course information held in ClinConnect is used to:

- identify who you are, where you are from and what you are studying
- identify where and when you are attending a placement
- manage your placements
- ensure that you meet compliance requirements before attending placements in NSW Health facilities (police check and health protection)
- identify whether you are required to provide an overseas police check as part of the verification process
- generate a NSW Health employee number (StaffLink ID) for you
- provide you with access to NSW Health computers, systems and applications (e.g. My Health Learning and eMR).

Who has access to your personal information in ClinConnect?

Your Education Provider can add and maintain your personal and course information and view your compliance in ClinConnect. Other education providers cannot see your details or placements in ClinConnect. Health service users can only access your personal, course and compliance information if they have access to your discipline.

The HETI clinical placements team have access to personal, course and compliance information for all students in the ClinConnect system.

StaffLink, My Health Learning and other NSW Health systems

StaffLink is the NSW Health Human Resources System and contains records for all NSW Health employees and students. My Health Learning is the NSW Health Learning Management System and contains records for all active employees and students. Your personal and course information is copied from ClinConnect via secure file transfer and stored in StaffLink, My Health Learning and other NSW Health systems so that you can be given a NSW Health employee number (StaffLink ID) and access to NSW Health applications. A restricted number of NSW Health staff can see your personal and course information in these systems (e.g. HealthShare Human Resources Teams, State-Wide Service Desk) so that they can carry out various functions like helping you to reset your password. These staff members are bound by the NSW Health Code of Conduct and the NSW Health privacy and security policies.

What information does ClinConnect provide to the other NSW Health systems?

ClinConnect provides the following information to the other NSW Health systems such as StaffLink:

- First name
- Middle name (if provided)
- Surname
- Preferred name (if provided)
- Gender
- Date of birth
- Email address
- Education provider
- Student number
- Discipline
- Placement details (dates, location, level of study)
- ClinConnect identification number

How can I access my personal information

You have the right to request access to your personal information held in ClinConnect. You also have the right to request that your personal information is corrected. If you wish to access your personal information in ClinConnect and/or make a change, then you can either contact your Education Provider or the [HETI Clinical Placements Team](#).

It is important to note that any changes of name will likely require further identification documentation. Students who are NSW Health employees will need to follow normal NSW Health human resource processes to change their name in the StaffLink system.

If you have any further questions, please contact the [HETI Clinical Placements Team](#).