

# HETI

## Allied Health:

## Workplace Learning Grants

## Program applications

# HETI Allied Health WPL History

- Commenced in 2014 following a study on the barriers and enablers of workplace learning for allied health professionals in NSW
- The program has been offered 4 times
- Over 7000 AHPs working in teams have been provided with financial support to further develop their knowledge and skills through locally-driven workplace learning opportunities.
- Continues to grow both in the numbers of applications received, and the quality of these applications.

# What information needs to be included?

## Eligibility criteria – All important

- At least 60% AHP and/or AHAs
- Currently employed by NSW Health
- Learning must occur onsite in the workplace
- At least 3 people
- Timing of activity within current financial year
- Supported by allied health director or equivalent position

**The application needs to meet all eligibility criteria to be considered for funding**

# What information needs to be included?

## Selection criteria

- Description of proposed WPL activity
- Justification based on evidence
- Learning objectives
- Evaluation strategy
- Budget

# Description of proposed activity

- A clear description of proposed WPL activity that is understandable by an AHP unfamiliar with the training topic
- Include the relevance and appropriateness of the activity to the work team
- Include enough information to ensure it is clear
- Include the name of the presenter
- Include the location of the planned learning

# Justification based on evidence

- This section should include the potential improvements to workplace/clinical practice or patient outcomes
- Include specific detail about the value to the workplace/clinical practice or patient outcomes
- Present clear justification with supporting examples/literature

# Learning objectives

- Clear learning objectives directly related to the workplace learning activity
- Ensure learning objectives are specific and measurable
- See page 31 of “The Learning Guide” - HETI

# Evaluation strategy

- A clear and comprehensive evaluation plan of the impact of the proposed WPL activity
- Consider an evaluation approach that includes both short term (within 3 months) and longer term (more than 3 months)
- Include data collection, usage and dissemination
- Consider completing the HETI online module – “Evaluating Education and Training”



# Budget

- Clear, detailed and accurate
- All items included are relevant and/or necessary to supporting WPL activity
- Specific items listed separately
- Quotations provided for all necessary items
- Describe clearly how any potential gap in funding will be covered
- The budget and quote figures need to match

# General suggestions

- Minimise use of acronyms
- Align to relevant local or state-wide plans
- Backfill – “ utilisation of funds for the backfill of NSW Health AHA/AHPs will only be considered for shadow placement WPL activities”
- Read the terms and conditions and do not request funds for activities that the terms and conditions exclude.
- One application per team – clearly describe the team
- Late submissions are never accepted

# Allied Health Workplace Learning Grants eBooklet

## Project

- Online eBooklet
- Successful applications
  - 2014-15 Allied Health Workplace Learning Grants.

## Update

- Available on the HETI website

